

**APPROVED**

**BOARD OF FUNERAL DIRECTORS AND EMBALMERS  
MINUTES OF SPECIAL CONFERENCE COMMITTEE MEETING**

Thursday, January 29, 2008

Department of Health Professions  
9960 Mayland Drive, Ste 201  
Richmond, Virginia 23233

**CALL TO ORDER:**

A meeting of the Special Conference Committee of the Virginia Board of Funeral Directors and Embalmers was called to order at 9:00 a.m.

**PRESIDING:**

Randy Minter, F.S.P., Chair

**MEMBERS PRESENT:**

Michael Leonard, F.S.P., Board Member

**STAFF PRESENT:**

Elizabeth Carter, Ph.D., Acting Executive Director  
Jeanette Meade, Administrative Assistant  
Cynthia Gaines, Adjudication Specialist  
Mykl Egan, Adjudication Specialist

**QUORUM:**

With two members present, a quorum was established.

**OTHERS PRESENT:**

Cecile Custer, R.N., L.N.C.C., Senior Investigator  
Paige Fitzgerald, Representative/Troutman Sanders, LLP

**Aaron Bailey, F.S.L.  
#110623**

The hearing in the matter of Aaron Bailey, F.S.P. was held to discuss the allegations that you may have violated certain laws and regulations governing the practice of funeral service in the Commonwealth of Virginia.

**Closed Meeting:**

The Committee voted 2-0 in favor of the motion to enter into a closed meeting at 10:30 a.m., pursuant to §2.2-3711(A)(28) of the Code of Virginia to deliberate in the matter of Mr. Bailey.

On a properly seconded motion by Mr. Leonard, the Committee voted 2-0 in favor of the motion, that only public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Committee.

**Reconvene:**

The Committee reconvened in open session at 10:45 a.m., pursuant to §2.2-3712(D) of the Code.

The Committee recommended that Mr. Bailey, F.S.P. be offered a Consent Order for Surrender of his license with a stayed monetary penalty of \$57,500.00 until such a time that he seeks reinstatement to practice as a funeral service provider in the Commonwealth of Virginia.

**As provided by law, this decision shall become a Final Order thirty days after the service of such order unless a written request to the Board for a formal hearing is received from Mr. Bailey within such time. If service of the Order is made by mail, three additional days shall be added to that period. Upon such time request for a formal hearing, the decision of this conference shall be vacated.**

**Charles Wilburn, F.S.L.**

**Reinstatement Applicant  
#104703/116621**

The hearing in the matter of Charles Wilburn, F.S.P., Reinstatement

Applicant, was held to discuss allegations that he may have violated certain laws and regulations governing the practice of funeral service in the Commonwealth of Virginia.

**Closed Meeting:**

The Committee voted 2-0 in favor of the motion to enter into a closed meeting at 11:58 a.m., pursuant to §2.2-3711(A)(28) of the Code of Virginia to deliberate in the matter of Mr. Wilburn.

On a properly seconded motion by Mr. Leonard, the Committee voted 2-0 in favor of the motion, that only public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Committee.

**Reconvene:**

The Committee reconvened in open session at 12:24 p.m., pursuant to §2.2-3712(D) of the Code.

The Committee recommended that Mr. Wilburn, F.S.P., Reinstatement Applicant, be Granted Licensure and placed on Indefinite Probation for not less than 3 years as a funeral service provider in the Commonwealth of Virginia.

**As provided by law, this decision shall become a Final Order thirty days after the service of such order unless a written request to the Board for a formal hearing is received from Mr. Wilburn within such time. If service of the Order is made by mail, three additional days shall be added to that period. Upon such time request for a formal hearing, the decision of this conference shall be vacated**

**Yaiqueth Jones, Funeral  
Service Intern  
Applicant # 117207**

The hearing in the matter of Yaiqueth Jones, Funeral Service Intern Applicant, was held to discuss allegations that he may have violated certain laws and regulations governing the practice of funeral service in the Commonwealth of Virginia.

**Closed Meeting:**

The Committee voted 2-0 in favor of the motion to enter into a closed meeting at 12:57 p.m., pursuant to §2.2-3711(A)(28) of the Code of Virginia to deliberate in the matter of Mr. Jones.

On a properly seconded motion by Mr. Leonard, the Committee voted 2-0 in favor of the motion, that only public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Committee.

**Reconvene:**

The Committee reconvened in open session at 1:01 p.m., pursuant to §2.2-3712(D) of the Code.

The Committee recommended that Mr. Jones, Funeral Service Intern Applicant, be Granted Licensure and submit documentation of paying court fines to practice as a funeral service licensee in the Commonwealth of Virginia.

**As provided by law, this decision shall become a Final Order thirty days after the service of such order unless a written request to the Board for a formal hearing is received from Mr. Jones within such time. If service of the Order is made by mail, three additional days shall be added to that period. Upon such time request for a formal hearing, the decision of this conference shall be vacated.**

**Joyce Tucker, F.S.P.**

**#113249**

The hearing in the matter of Joyce Tucker, F.S.P. was held to discuss allegations that she may have violated certain laws and regulations governing the practice of funeral service in the Commonwealth of Virginia.

**Closed Meeting:**

The Committee voted 2-0 in favor of the motion to enter into a closed meeting at 1:20 p.m., pursuant to §2.2-3711(A)(28) of the Code of Virginia to deliberate in the matter of Ms. Tucker.

On a properly seconded motion by Mr. Leonard, the Committee voted 2-0 in favor of the motion, that only public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Committee.

**Reconvene:**

The Committee reconvened in open session at 1:35 p.m., pursuant to §2.2-3712(D) of the Code.

The Committee recommended that Ms. Tucker, F.S.P. be Reprimand and assessed a Monetary Penalty of \$500 to be paid within 30 days from the date the order is entered to practice as a funeral service provider in the Commonwealth of Virginia.

**As provided by law, this decision shall become a Final Order thirty days after the service of such order unless a written request to the Board for a formal hearing is received from Ms. Tucker within such time. If service of the Order is made by mail, three additional days shall be added to that period. Upon such time request for a formal hearing, the decision of this conference shall be vacated.**

**Tucker Funeral Home**

**#113248**

The hearing in the matter of Tucker Funeral Home was held to discuss allegations that there may have been violations of certain laws and regulations governing the practice of funeral service in the Commonwealth of Virginia.

**Closed Meeting:**

The Committee voted 2-0 in favor of the motion to enter into a closed meeting at 1:20 p.m., pursuant to §2.2-3711(A)(28) of the Code of Virginia to deliberate in the matter of Tucker Funeral Home c/o Ms. Tucker F.S.P.

On a properly seconded motion by Mr. Leonard, the Committee voted 2-0 in favor of the motion, that only public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Committee.

**Reconvene:**

The Committee reconvened in open session at 1:35 p.m., pursuant to §2.2-3712(D) of the Code.

The Committee recommended that Tucker Funeral Home c/o Ms. Tucker, F.S.P., Manager, be ordered to unannounced inspection and pay the \$200 inspection fee within 60 days of the inspection in order to practice as a funeral service establishment in the Commonwealth of Virginia.

**As provided by law, this decision shall become a Final Order thirty days after the service of such order unless a written request to the Board for a formal hearing is received from Tucker Funeral Home c/o Ms. Tucker within such time. If service of the Order is made by mail, three additional days shall be added to that period. Upon such time request for a formal hearing, the decision of this conference shall be vacated.**

**Edinburgh, Corprew, F.S.L.**

**#114558**

The hearing in the matter of Edinburgh Corprew, F.S.P. was held to discuss allegations that he may have violated certain laws and regulations governing the practice of funeral service in the Commonwealth of Virginia.

**Closed Meeting:**

The Committee voted 2-0 in favor of the motion to enter into a closed meeting at 3:15 p.m., pursuant to §2.2-3711(A)(28) of the Code of Virginia to deliberate in the matter of Mr. Corprew.

On a properly seconded motion by Mr. Leonard, the Committee voted 2-0 in favor of the motion, that only public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Committee.

**Reconvene:**

The Committee reconvened in open session at 3:25 p.m., pursuant to §2.2-3712(D) of the Code.

The Committee recommended that Mr. Corprew, F.S.P. case was dismissed with no further action.

**As provided by law, this decision shall become a Final Order thirty days after the service of such order unless a written request to the Board for a formal hearing is received from Mr. Corprew within such time. If service of the Order is made by mail, three additional days shall be added to that period. Upon such time request for a formal hearing, the decision of this conference shall be vacated.**

**ADJOURNMENT**

With all business concluded, the meeting was adjourned at 3:26 p.m.

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Randy Minter, F.S.P., Chair

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Elizabeth Carter, Ph.D, Acting  
Executive Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date